

Checklist for visiting fellows

The most important bullet points for preparing your stay at HSU/ UniBw H

- ☐ Applying for a visa for all non-EU citizens
- ☐ Appropriate health insurance cover
- ☐ Funding/ Financing of your stay
- ☐ Accommodation/ Housing

Most important documents

- ☐ Visa (if required)
- ☐ Identity document/passport valid for the duration of stay
- ☐ Your birth certificate
- ☐ Proof of health insurance
- ☐ Passport photos
- ☐ Credit card/ EC card*
- ☐ Vaccination certificate
- ☐ Information on medication/ diseases, if applicable
- ☐ Invitation letter from the host institute (if necessary)
- ☐ Confirmation of funding/ financing of stay
- ☐ If applicable, certified copies of qualification certificates (university entrance certificate, university certificate, doctoral certificate, habilitation certificate)

If your family will accompany you

- ☐ Visa (if required)
- ☐ Identity documents/passports of spouse and children valid for the duration of your stay
- ☐ Birth certificates of spouse and children
- ☐ Marriage certificate

Depending on the country of issue, you may need a certified translation or legalisation for your documents. Find out about this at the German embassy or consulate in your home country before you leave.

*** We strongly recommend that you also carry cash (currency in euros) with you when entering the country. Payment by credit card is not yet as widespread in Germany as elsewhere. In smaller shops in particular, you can only pay with cash or an EC card. We strongly recommend that you also carry cash (currency in euros) with you when entering the country. Payment by credit card is not yet as widespread in Germany as elsewhere. In smaller shops in particular, you can only pay with cash or an EC card.**